



## London Borough of Enfield

<b>Report title:</b>	<i>VSS Maintenance contract installation /projects</i>
<b>Report to:</b>	<i>Executive Director of Environment &amp; Communities, Perry Scott</i>
<b>Date of Report:</b>	<i>14/03/2024</i>
<b>Cabinet Member:</b>	<i>Cllr Gina Needs, Cabinet Member for Community Safety &amp; Cohesion</i>
<b>Directors:</b>	<i>Doug Wilkinson, Director of Environment &amp; Street Scene</i>
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<b>Ward(s) affected:</b>	All
<b>Key Decision Number</b>	<i>KD5619</i>
<b>Classification:</b>	Part 1

### Purpose of Report

1. This report seeks authority for the London Borough of Enfield to access a Council approved framework agreement for the Video Surveillance System (VSS) maintenance contract that is due to expire at the end of March 24 the selected framework allows for a direct award option from various suppliers that have undergone a full procurement process. A market engagement exercise was carried out to look at who would be able to deliver the service requirements and support contracts with the specification within the prescribed time scales. Feedback was received from some suppliers confirming that the time scales could be delivered. No questions were asked around the current support contract and delivery. Following a review of the submissions the decision was made to award the contract to the incumbent supplier due to operational risk to the service and ongoing upgrades to the system that are currently taking place within the service.

1.1 The successful provider will cover all London Borough of Enfield's video Surveillance System (VSS) links back to the Enfield Public Safety Centre as per specification including any additional specific works when required e.g., projects and technical advice to ensure the system is kept current and operational 24/7 this will also include access control and intruder alarms and assist with new regeneration projects that are currently ongoing with a contract term of 5 years with an option of a 1+1 extension.

## Recommendations

For the Cabinet Member for Community Safety and Cohesion

- I. To approve the award of the contract for VSS maintenance installation/projects works under the KCS CCTV & Access Solutions Framework Agreement Y21004 to Openview security solutions following the procurement process of a direct award.

## Background and Options

2. The London Borough Enfield has operated a Community Safety Video Surveillance system (VSS), providing in excess of 1200 Community Safety cameras since opening in 2003. The stock of cameras has increased over time with schemes installed across the borough in areas of identified need to prevent and detect crime at various locations including but not limited to parks and open spaces, commercial and residential areas. The service also covers intruder alarm monitoring at various corporate buildings and is a disaster recovery site for Cardiff City Council where their services can be managed /monitored remotely.

2.1 Enfield has also invested in 2011 in setting up a lone worker system which is managed under a support contract within the current maintenance contract. This has supplied 435 operational lone worker units to Council staff.

2.2 The impact of the schemes is measured at the Enfield Public Safety Centre and discussed at a range of partnership groups reporting to the Safer and Stronger Communities Board which acts as the Community Safety Partnership for Enfield and leads this partnership activity and assisting in operational tasking that are requested at police and council meetings. Contract meetings are also held to ensure that all contract requirements are discussed around performance, maintenance and all support contract delivery within the contract duration.

2.3 Market engagement within the framework was carried out with responses received from various suppliers confirming interest however, no information was supplied around delivery of the current support contracts within the specification brief that was sent out,

## **Preferred Option and Reasons for Preferred Option**

### **Option 1 - Do nothing.**

3. Allow the current contract to expire at the end of March 24 and risk the CCTV Enfield Public Safety Centre (EPSC) service being without a maintenance provider. This would lead to additional waivers being sought and rates to be negotiated by Council officers directly with the supplier. This would result in a loss of business process efficiency as all requirements would be ordered via special request requisitions. This may lead to an inconsistency of rates. Value for money would not be achieved if this option is adopted, as both internal and external costs would be greater than if a contract was in place for the service. With no appropriate terms and conditions in place the council could be put at risk and will leave the Video Surveillance system network vulnerable and unreliable if there was no maintenance carried out.

### **Option 2 – Tendering process.**

4. Market Engagement leading to a full tendering procedure will take time and the complexity of the service means this is more complicated than switching one provider off and transferring across to a replacement. It is anticipated that a mobilisation period of at around 12 months would be required, along with substantial cost of change through re-training of staff and switching support contracts.

### **Option 3 Procurement via an Approved framework. (Preferred option)**

5. To procure using an approved Framework Agreement via the Direct Award option within the selected framework. This model of procurement is designed to reduce the time and resource required for a full tendering process in accordance with the Public Contracts Regulations 2015 and reduce risk around service delivery

## **Relevance to Council Plans and Strategies**

6. Priority Two: Strong, health and safe communities

- Ensure sustainable improvements to public safety.
- Assist with prevention and detection of crime.
- Provide reassurance for the local community.
- Ensure appropriate corporate funding is applied.
- Contribute to the council's response to the Protect Duty.

## **Financial Implications**

7. This report seeks to approve the award of the contract for VSS maintenance installation/projects works under the KCS CCTV & Access Solutions Framework Agreement Y21004 to the successful supplier following the procurement process of a direct award. The current cost of the contract for this financial year is circa £426k, which is met from existing operational budgets of the Enfield Public Safety Centre.

## **Legal Implications**

8.1 Section 163 of the Criminal Justice and Public Order Act 1994 permits the use of CCTV in a local authority area for the prevention of crime.

8.2 In addition, the Council has the general power of competence under section 1(1) of the Localism Act 2011 to do anything that individuals generally may generally do provided it is not prohibited by legislation.

8.3 The value of the contract exceeds the relevant threshold and the Public Contracts Regulations 2015 (PCR 2015) apply to the procurement. The use of a framework is a compliant route to award, provided that the procurement process complies with the PCRs 2015, the Council's Contract Procedure Rules (CPR), and the terms of the framework itself.

8.4 The Council will need to ensure that it obtains Best Value for the services as required under the Local Government Act 1999.

8.5 Legal agreements entered into in consequence of the approval of the proposals set out in this report must be approved by Legal Services on behalf of the Director of Law and Governance.

## **Equalities Implications**

9. The decision to procure a new VSS maintenance Contract will not have an impact on the existing services currently provided. The new VSS Maintenance contract will continue to benefit all people regardless of their protected characteristics.

9.1 Through the new VSS Maintenance contract, we will ensure that 24/7 VSS Maintenance of all equipment is kept operational to the highest standard and continue to assist in the prevention and detection of crime, which will benefit people regardless of their protected characteristics.

9.2 By continuing to enhance community safety, in part through VSS monitoring, we will also help to foster good relations between residents who do and do not share a protected characteristic and between all residents and community safety practitioners, including the Police.

## **HR and Workforce Implications**

10. No Council HR implications as staff are managed and supplied by the Contractor.

## **Environmental and Climate Change Implications**

11. All equipment that is currently being maintained meets the relevant requirements some equipment has been decommissioned to ensure there is minimal hardware on site. Contract meetings will be held discussing social value targets during the term of the contract to cover ethical practices, local economy and employment and ensuring the provider is part of the climate action plan during the term of the contract reducing their carbon emissions and environmental impact by use of electric vehicles and platforms.

## **Public Health Implications**

12. CCTV is associated with important but modest decrease in crime which is beneficial to public health, safety, and general wellbeing.

## **Property Implications**

13. This contract will ensure all cameras in corporate buildings that are connected back to the Enfield Public Safety Centre for monitoring are supported and all reported equipment failures on cameras and alarms systems are resolved, ensuring buildings are secure for any staff or public using them.

## **Crime and Disorder Implications (if any, delete if not relevant)**

14. The installation of cameras is often requested by residents and the police recognise the value of cameras in deterring and or detecting crime. It is therefore important that the system is kept well maintained to a required high standard to assist in the prevention and detection of crime and ensuring Enfield is a safer place to live, work, and study.

## **Procurement Implications**

15. Any procurement must be undertaken in accordance with the Councils Contract Procedure Rules (CPR's) and the Public Contracts Regulations (2015), along with the Council's Sustainable and Ethical Procurement Policy.

15.1 The proposed direct award via the KCS CCTV & Access Solutions Framework Agreement will go through the Procurement Services Assurance process and the necessary Gateway Report has been prepared for endorsement. The lead procurement officer within the Service Area must keep records of approvals to proceed with the proposed award to evidence compliance with the rules.

15.2 The procurement is taking place via the Council's e-Tendering portal under the reference DN624482 and will be promoted to the Council's Contract Register

and Contracts Finder following award and commencement to comply with the government's transparency requirements.

15.3 The Service Area shall be responsible for uploading the executed contract/agreement at the end of the procurement project. Contact [procurement@enfield.gov.uk](mailto:procurement@enfield.gov.uk) for any support

15.4 As this contract will be over £500,000 the CPR's state that the contract must have a nominated contract manager in the Council's e-Tendering portal. The Contract Manager for this project is linked to the project on the Council's e-Tendering System. The contract will be managed in line with the Contract Management Framework and evidence of robust contract management, including, operations, commercial, financial checks (supplier resilience) and regular risk assessment shall be uploaded into the Council's e-Tendering portal.

15.5 Due diligence has been carried out on the KCS CCTV & Access Solutions Framework. This is legally compliant, ensuring the Council is in adherence with the CPR's and Public Contracts Regulations

15.6 The Service Area has completed the Contract Management Tiering tool and the project has been classified as Gold. The lead officer will meet with the Contract and Supplier Relationship Manager within Procurement Services, who will go through the contract management requirements for the management of the Contract prior to its commencement.

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## Appendices

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